



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 24 SEPTEMBER 2015

AGENDA AND REPORTS

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

THURSDAY, 24 SEPTEMBER 2015

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

DATED 15 September 2015

JEAN HUNTER
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

1. **APOLOGIES**
To receive any apologies for absence from Members.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members.
3. **REGISTER OF INTERESTS**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **MINUTES**
To authorise the Chairman to sign the minutes of the meeting held on the 21 May 2015 and the minutes of the extraordinary meeting held on 4 June 2015 as correct records.

(Pages 1 - 22)
5. **ANNOUNCEMENTS**
To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.
6. **QUESTIONS FROM THE PUBLIC**
To note that no questions from the public have been received.
7. **PETITIONS**

Democratic Services Contact Officer: Graham Watts 03450 450 500 democratic.services@scambs.gov.uk

To debate the attached petition that has been received.

(Pages 23 - 24)

8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:

8 (a) Financial Management System (Cabinet, 10 September 2015) (Key)

Cabinet **RECOMMENDED** to Council for approval a supplementary budget of up to £190,000 (capital) for the Financial Management System project.

A copy of the report considered by Cabinet can be viewed via the following link:

<http://scambsmoderngov.co.uk/ieListDocuments.aspx?CId=293&MId=6501&Ver=4>

9. APPOINTMENT TO THE INDEPENDENT REMUNERATION PANEL

It is recommended that Council:

- (a) Re-appoints Kevin McIntyre as a member of the Independent Remuneration Panel for a 3-year term of office, with an expiry date of 31 July 2018.
- (b) Confirms that the level of expenses paid to the individual members of the Independent Remuneration Panel be no more than £200 each per financial year, with the final amount payable to be agreed by the Executive Director in consultation with the Leader of the Council.

(Pages 25 - 26)

10. APPOINTMENT TO OUTSIDE BODY - CAMBRIDGE SPORTS HALL TRUST MANAGEMENT COMMITTEE

Council is invited to appoint a representative onto the Cambridge Sports Hall Trust Management Committee.

11. QUESTIONS ON JOINT MEETINGS

To receive any questions from Members on joint meetings.

12. QUESTIONS ON THE GREATER CAMBRIDGE CITY DEAL

To receive any questions from Members on the Greater Cambridge City Deal.

13. QUESTIONS FROM COUNCILLORS

13 (a) From Councillor Ben Shelton

“Will the Leader explain how the Government’s recent changes to Council house rent and the cap on benefits will affect our residents?”

13 (b) From Councillor John Williams

“How many applications have been received for the Right to Buy Mobility Fund, how many tenants have so far been successful and how much money has so far been spent from the Fund?”

13 (c) From Councillor Bridget Smith

“How much has the Council had to pay as rebates to Medical Practices that have appealed their business rates? How much is it anticipated will need to be paid out in the next 5 years to cover further claims?”

14. NOTICES OF MOTION

14 (a) Standing in the name of Councillor John Williams

“SCDC is heading into ‘a perfect storm’ over affordable rented housing as it is hit by a triple whammy from the new government’s recent budget announcements. Firstly by having to give a 1% reduction in council rents over the next four years which will hit our ambitious council house building programme; secondly, by being forced to sell our best housing stock as properties become void to reimburse housing associations for introducing "right to buy" to their properties; and thirdly by the fact that the council will still have the £205 million loan to repay which we took out to pay off our HRA debt to the government to enable us to embark on our council house building programme. In addition to the above we are expecting to see many small landlords selling up as a result of the changes to the tax rules on ‘buy to let’ properties. Officers have warned that homelessness will rise in the district as a direct result of this government action. Therefore this council instructs the Chief Executive to draw the Secretary of State's attention to these facts and copy to the Local Government Association.”

14 (b) Standing in the name of Councillor Bridget Smith

“The much valued Green Belt in South Cambridgeshire is currently facing a number of threats. Most significantly these are from speculative planning applications, the emerging Local Plan itself and the City Deal. Our Local Plan currently recognises the high level of protection that the Green Belt deserves. In order to reaffirm this Council’s commitment to protecting the Green Belt this motion proposes that as a Council we welcome the proposals being put forward by Cambridgeshire BOLD as an acknowledgement that they go some way to ensuring a light touch approach to the Green Belt which does everything reasonably possible to protect it for future generations and invite Members to give due consideration to these at the relevant stages.”

15. CHAIRMAN'S ENGAGEMENTS

To note the following engagements attended by the Chairman and Vice-Chairman since the last Council meeting:

Date	Event	Attended by
5 June 2015	The role of the Civic Head & Team seminar, Broadland District Council, Norwich	Chairman
7 June 2015	Royal Anglian Regiment Annual Reunion & Commemoration, Ely Cathedral	Chairman
10 June 2015	Cambridgeshire County Forum Briefing for Civic Leaders, Cambridge	Vice-Chairman
11 June 2015	Completion Ceremony – Hurdleditch Road, Orwell	Chairman
14 June 2015	Mayor of St Ives Civic Parade & Service, All Saints’ Parish Church St Ives	Chairman
14 June 2015	Mayor of Huntingdon Civic Service, All Saints’ Church Huntingdon	Vice-Chairman
21 June 2015	Mayor of Peterborough Civic Service &	Chairman

	Installation, Peterborough Cathedral	
21 June 2015	Wood Green President's Day, Godmanchester	Vice-Chairman
22 June 2015	South Cambridgeshire District Council – Armed Forces Day flag raising	Chairman
24 June 2015	Mayor of Cambridge Proclamation of Midsummer Fair, Midsummer Common Cambridge	Chairman
25 June 2015	Chairman of Huntingdonshire District Council Armed Forces Ceremony, Huntingdon	Vice-Chairman
26 June 2015	High Sheriff's Reception, The Manor House Warboys	Chairman
29 June 2015	Arthur Rank Hospice Act of Dedication, Cambridge	Chairman
1 July 2015	Cambridge Police and Crime Commissioner Youth Fund event, Huntingdon	Vice-Chairman
2 July 2015	RAF Independence Day Celebration & Firework Display, RAF Alconbury	Chairman
2 July 2015	Mayor of Wisbech 'At Home' event, St Peter & St Paul Church, Wisbech	Vice-Chairman
13 July 2015	RAF Civic Leaders Tour, RAF Alconbury	Vice-Chairman
14 July 2015	RAF Change of Command Ceremony, RAF Molesworth	Vice-Chairman
17 July 2015	Northstowe digging of the first sod, Northstowe	Chairman
17 July 2015	Denny Abbey Farmland Museum Summer Reception, Waterbeach	Chairman
17 July 2015	Chairman of Fenland District Council Reception, The Refectory Wisbech Grammar School	Vice-Chairman
19 July 2015	South Cambridgeshire District Council Parklife, Milton Country Park	Chairman
25 July 2015	Dogs for the Disabled Fun Day 2015, Stoneleigh Park, Warwickshire	Chairman
30 July 2015	Chairman of Uttlesford District Council Charity Garden Tour, Gardens of Easton Lodge Dunmow, Essex	Chairman
11 August 2015	Spade in the Ground Photo Call, Fen Drayton Rd Swavesey	Chairman
1 September 2015	Mayor of Wisbech Heritage Walk, Octavia Hill Birthplace House Wisbech	Chairman
6 September 2015	Cambridge Beth Shalom Reform Synagogue service, Auckland Road Cambridge	Chairman
6 September 2015	Shelford VJ Service, Shelford	Chairman
9 September 2015	Mayor of St Edmundsbury Parade & Ceremony, Angel Hill, Bury St Edmunds	Vice-Chairman
11 September 2015	Mayor of Cambridge Remembering Cambridgeshire's Prisoners of War, Cambridge Guildhall	Chairman
12 September 2015	SCDC – VJ Day Commemoration Service	Chairman
16 September 2015	Official Opening of TWI Headquarters, TWI Granta Park	Chairman
20 September 2015	Mayor of St Edmundsbury Battle of Britain Commemoration, St Mary's Church Bury St Edmunds	Vice-Chairman

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

